

Carlton, Gedling and District u3a Meeting of Executive Committee

10.30am – 12.00 pm Tuesday 23rd June, Community Room Manor Green

1. Welcome - Jenni White, Mark Reynolds, Barbara Lane, Sue Warren, Ken Brown, Gayle Harris, Sandra Stanley, Teresa Clark, Theresa Storey.
2. Apologies - Cheryl Larcombe, John Preston.
3. Minutes – May Meeting – Clarification of 3.c - conveners were asked to identify any known deaths of members from their groups, who are in pictures on the website.
Otherwise agreed as a true and accurate record of May 2026 committee meeting.
4. Matters arising not otherwise on the agenda
 - a) From previous minutes MR confirmed that streaming can be recorded. JA will seek permission from speakers to be recorded prior to the GM they attend.
 - b) GB has a new laptop costing £419, his previous one will be recycled where required.
 - c) A member and her partner both paid for their membership renewal (1 partner paid for both then the other renewed their own) the Treasurer was approached at the GM for reimbursement. There was some consternation that the money could not be paid back directly in cash. The committee confirmed that reimbursement needed to be from the correct account and therefore members should be warned it may take a couple of working days for them to have their money reimbursed.

Reports

5. Chair
 - a. June General Meeting – lower number than usual including visitors – Social meeting feedback seems very positive from those that attended, the committee has received reports of enjoyment from its members
 - b. Formal Decision – acceptance of cheques - following discussions the committee agreed that with the small number off cheques being received in the last few months we will inform members we will not accept cheques from September 1st, 2026.
 - c. AGM format -SW will be taking the minutes at July's AGM meeting. A committee member will be placed each side of the room so who ever proposes/seconds a motion can be identified and details taken. SW reported one proxy vote had been received.
6. Business Secretary
 - a. Update report – SW has sent out the AGM papers to those not on e-mail via post.
 - b. The asset register is up to date.
 - c. The sum up machines have been identified, labelled and all but one assigned to conveners.

- d. Annual reports from differing committee sections have been or are being compiled.
Action, Chairman, Treasury, Business and Membership reports 2025 – 2026.

7. Treasurer

- a. Urgently require a Treasurer to enable continuity – plans going forward. BS has inquired what the role entails and is giving it some consideration. MR will continue for the short term but wants to step back ASAP.
- b. PC will be asked to return all current treasury resources via MR for audit purposes and AGM; this includes all documentation. **Action MR arrange with PC**

8. Membership Secretary

- a) Update Membership – Current members **561**. New **1**, Deceased **0**, Resigned **8**, Associate **31**, Guest **1**, Honorary **7**, **Outstanding to renew 85**.
- b) Members who have resigned gave reasons: **1** x due to Richard Herod closing, **2** x moved out of area, **1** x no longer driving, **2** x ill health, **2** x other commitments.
- c) A4 u3s Posters delivered to: St Georges Centre x **2**, Loco centre, Carlton Library, Gedling Library, Carlton Hill Library, Portobello Cafe. TS confirmed she has delivered some U3A posters to Carlton Tesco's, Co-op on Westdale Lane.
- d) CL has composed a letter for all new members inviting them to attend committee meetings as visitors, so they are aware of the workings behind our U3A. Approved by committee.

9. Newsletter

Future editions / Editor replacement

- a) Another role the committee would like to fill urgently.
- b) Several options were discussed; unless a u3a member comes forward. it was agreed that we approach Pastor Shaun and ask him about CPC's technician Jared, to see if he would be willing to support us in producing the newsletter.
- c) In the interim SW and GB will continue to produce a limited version for members to view. Consideration to be given to producing it bi-monthly.

10. Minutes and Social Secretary

- a. June social – good feedback, CPC extremely accommodating, helpful. Left remaining biscuits for their children's cinema event. Invoice for beverages to be forwarded to Treasurer.
- b. Christmas Social Band booked by JA.
- c. The GM in June was not streamed for viewing on Thursday however, a recording of the mock trial was made and will be available to view online following discussion with GB. **Action MR Liaise with GB and Jared**
- d. Minutes Secretary still looking for a second person to share the role.

11. Interest Group Coordinator

- a) Update – since the closure of the RHC negotiations ongoing for using the short mats bowls at CPC. Awaiting Richard Downing to confirm he has organised with Pastor Shaun. **Action SS liaise with RD**
- b) PM has agreed to convene the newly formed Nature walks and talks group
- c) SS + two other members attended the East Midland Network groups workshop. They found it interesting, with a chance to discuss groups other u3a's run and how well attended they are.
- d) Suggestion for the winter months – breakfast club. How the time is used is entirely led by the group. SS to consider options and if there is any interest for the group.

12. Speaker Seeker

JA has speakers booked for all of 2026

13. Marketing

Continue placing posters in public areas, potential venues – Costa coffee notice boards, GP and Health Centres.

14. AOB

- a) MR handing over Chairmanship to JW following July AGM, but will stay on briefly for support and to ensure Treasury role has been handed over.

Next Committee Meeting 10.30am to 12pm, Tuesday 21st July, Manor Green Community Centre