

Carlton and Gedling District u3a Meeting of Executive Committee

10.30 am – 12.00 pm Tuesday 25th November, Manor Green Community Centre

1. Attendees – Mark Reynolds, Jenni White, Gayle Harris, Sandra Stanley, Cheryl Larcombe, Paul Christie, Sue Warren, Teresa Clark
2. Guests – Theresa Storey
3. Apologies – John Preston, Ann Taylor
4. Minutes from last month – Confirmation – 8 b please replace PAYG phone with PAYG Sim. All else was agreed as a true and accurate record of October committee meeting.
5. Matters arising not otherwise on the agenda - Nil

Reports

6. Chair

- a. Attendance at General Meeting – 137 members, 4 guests, 6 new joiners.
- b. New Venue – approval from sub-Committee – MR proposed and JW seconded that the C&G General meetings will be held at the Carlton Pentecostal Church from February 2026.
- c. Guide Dogs – update Teresa Clark – reported all was resolved
- d. Training update – Committee members agreed training was useful, no further was required at present

7. Business Secretary

- a. Update report – SW is awaiting correspondence from the Third Age Trust to be transferred to her directly in reference to C&G members who receive TAM.
- b. SW has finalised insurance and financial requirements for our u3a using the Pentecostal church from February. Slightly less cost than Richard Herrod Centre
- c. Asset Register additions SW has added new purchases, there are few outstanding items, but the asset register has been updated as far as possible.

8. Treasurer

- a. MR proposed and SS seconded transfer of accounts from TSB to the COOP Bank
- b. Update – PC has heard there may be an increase in charges centrally for the u3a in 2027, there is no confirmation of what it will be applied to. **Action - MR, contact North Notts Network for further information.**
- c. C&G current balance £26,436.02 credit. £1,058.65 has been spent on new assets (phone sims, sum up devices and laptop)
- d. Committee approval of change of bank account providers to COOP Bank, TSB have been unable to fulfil our needs. Accounts will be consolidated from 4 to 3 as changes are made re: banking provision
- e. PC has completed an online application for a COOP Bank account. He is anticipating the bank may ask the Trustees and signatories to present ID in person at the bank.

- f. The overall treasury preference is that members use either BACs or Sum-up and aim toward eliminating PayPal as a payment option.
- g. PC has been asked by 2 interest groups for a sum up machine for them to use, the committee agreed it is appropriate to purchase 2 further devices for these groups.

9. Membership Secretary

- a. Update Membership – total- 532 / 13 new members / 25 Associate members / 7 honorary members.
- b. A membership application form and payment process has been uploaded to the website by GB. **Action – CL to test online payment when accounts transferred to COOP Bank.**
- c. New member phone sim cost is increasing from £1.25 to £4.50, CL reported that presently although registered as 'Membership Secretary' it is still recorded by EE in CL's name and details for payment. Request made for C&G u3a to set up DD for sim payment and CL's name etc to be replaced. Committee in agreement when the Co-Op bank account set up complete.

10. Newsletter –

- a. SW reported the production of newsletter is working well, although CQ has requested we encourage a couple more articles per monthly issue. **Action – MR to write article re move from Richard Herrod Centre to Carlton Pentecostal Church in Feb.** Along with this an encouragement for conveners to submit information from their groups a little more frequently including pictures where appropriate.

11. Minutes and Social Secretary

- a. Christmas Social Arrangements – Quiz and Dingbats completed.
Action – GH and JW work together re 12 days of Christmas
Action – MR finalise time plan, quiz order with answers following each section of quiz
Action – GH purchase biscuits and mince pies
Action – SW consult with RHC re tables, chairs, set up of the room and finish time to 1pm if possible

12. Interest Group Coordinator

- a. New Drama group has commenced, meeting x2 month at Carlton Fire Station
- b. New Discussion group, first meeting held in October x1 monthly
- c. SS has received a request for Boules (Pétanque) group, investigation of local options is proving difficult, but options continue to be sought.
- d. In the new year a family history group will be advertised, we have 3 members willing to support/convene this interest group.
- e. The Music appreciation group has paused meeting for the time being.
- f. CL reported that a few new members have expressed an interest in joining the Tai Chi group.

13. Speaker Seeker

- a. Update – list of 2026 speakers forwarded by JA to the committee. SW highlighted that presently JA has a max budget for speakers of £130. The committee agreed this could be raised to £150. As JA has always shown discretion in booking free and lower cost speakers. Increased finance will hopefully of JA a wider selection of speakers to book.

14. AoB –

- a. SW proposed committee members meet at Carlton Pentecostal Church to iron out several details for smooth running of GM's from Feb 2026. Action – SW to propose a date in January
- b. EE and BM have submitted their resignation from the Raffle team at the end of January 2026. Action MR to canvas for new raffle team members via the Newsletter.
- c. PM contacted JW re music for the December social; just in case his laptop won't play the soundtrack compiled PC will also take the Treasury laptop.
- d. SS reported Michael Payne has requested a visit to one of our GM's, date to be arranged. MR to contact him with an invitation
- e. JW suggested the current role descriptions online be updated to reflect the work each committee member is doing.
- f. Cheryl has investigated options to recycle our obsolete electronic items; The Turing Trust offers full clearance of computer/laptop hard drive and donation to schools predominantly. The British Heart Foundation are happy to receive mobile phones for recycling. A number of items were identified so agreed to bring to next committee meeting for CL to donate on our behalf.
- g. MR canvassed committee members for attendance at a committee meeting on 23rd December. Agreement reached to cancel meeting and continue our work in January 2026.
- h. SW and PO discussion re reduced member attendance at GM's, Committee agreed an advertising push would be useful once we have moved from RHC to CPC.
- i. CL confirmed the u3a's laptops, phones, sum-up devices etc are insured by the u3a rather than individual committee members and conveners home insurance.
- j. MR discussed use of grants, the COOP bank are well focused on supporting charities. At times we have applied for and received grants that have been spent over a prolonged period. It was suggested we carefully consider only appropriate grant applications in the future.
- k. C&G u3a are content to adopt the Third Age Trust policies and procedures.
- l. GH requested a second minute taker be nominated, SS volunteered and welcomed to the role.

Next Committee Meeting 10.30 to 12 noon, Tuesday 27th January, Manor Green Community Centre