

# Carlton, Gedling and District u3a Meeting of Executive Committee

10.30 am – 12.15 pm Tuesday 21<sup>st</sup> October, Manor Green Community Centre

1. Attended – Jenni White, Teresa Clark, Sue Warren, Paul Christie, John Preston, Cheryl Larcombe, Ann Taylor.
2. Guests – Nil
3. Apologies – Sandra Stanley, Mark Reynolds, Gayle Harris.
4. Minutes from last month – MR updated the Charity Commission. The Third Age Trust had already been updated by SW  
Otherwise agreed as an accurate record of September's Committee Meeting
5. Matters arising not otherwise on the agenda – Nil

## Reports

6. Chair
  - a. Attendance at General Meeting – no figures available. Pat Opala to be asked to give these to CL monthly. **Action - SW to ask Pat to liaise with CL**
  - b. New Venue – MR & sub-committee in favour of move to Carlton Pentecostal Church (CPC) in February 2026. SW to liaise with CPC Pastor and prepare paperwork to book for either a few months, and then review or else 12 months.  
CPC has no issue with us holding a raffle in the table area, as long as there is no alcohol. Agreed that it'll be easier, and respectful to CPC for us to comply. MR thanked the team for their diligent and fast work. **Action – SW to liaise with CPC Pastor, and prepare booking form, then d/w MR. SW to liaise with the raffle team re CPC requirement.**
7. Business Secretary
  - a. Asset list is close to being finalised, and will then be added to OneDrive. **Action SW**
  - b. List of obsolete equipment shared with committee and accepted. PC or MR will decommission obsolete computers. PC stated that they would not be of use to schools etc.
  - c. MR will update SW on quarterly task to liaise with Third Age Trust on which members wish to receive Third Age Matters magazine. **Action MR**
8. Treasurer
  - a. PC reported some progress with bank access, and plans to streamline to only 3 accounts - main, groups, and savings, and 2 sum up accounts **Action – PC**
  - b. PC has liaised with MR and agreed plans to purchase 2 phones (max budget £300), and 2 laptops (max £500 each) for Treasurer, and Membership Secretary. Also a sum up machine for Treasurer, and SIMS. Initial plan is for phones to be PAYG. PC liaising with Graeme Bunting(GB) re anti-virus software. Unspent grant money should fund most of this. **Action PC**

- c. Potential new members continue to be unable to join online % glitch with Paypal on C&G u3a website page. PC taking issue to Treasurers Group to assess if only affecting C&G. If so will liaise with GB re website reboot. **Action - PC**

## 9. Membership Secretary

- a. C&G u3a has 518 members, 5 honorary, 1 guest, 25 associates. 43 have resigned membership via non-renewal, 1 member has died. We had 1 new member, see issue with online joining above.
- b. CL continues to have many unclaimed membership cards. Discussion about no longer issuing membership cards held over to the next meeting. **Action GH for agenda.**

## 10. Newsletter

- a. SW reported newsletter process with new dates running smoothly. Clare Quigley hopes to get the next newsletter out in time for our early November General Meeting, in which case print copies will go to Marianne White. **Action SW**
- b. Clare Quigley will repeat the request for a new Newsletter Editor, and another assistant in the next newsletter.

## 11. Minutes and Social Secretary

- a. December Social – MR reported that GH has prepared a Christmas themed quiz, and that he will compere and run a True/False game in between quiz rounds. 12 days of Christmas singing led by JW suggested. Awaiting Gayle's input.

## 12. Interest Group Coordinator

- a) In Sandra's absence JW needs details of which interest groups are presenting at the General Meeting. **Action JW to contact SS**

## 13. Speaker Seeker –

- a. Janet is unable to book a speaker for March 2026 until she has confirmation of the date of the General Meeting. This will be clearer once CPC booked from Feb onwards. **Action TC to d/w Janet Allen**

## AoB –

- a. Neil Kendrick has suggested a C&G u3a fundraiser event on 28/03/26 with Kelly's Heroes playing at Richard Herrod centre with a raffle. Costs of band and venue = £900, capacity for 150 including offering tickets to other u3as as well as friends and family. There was a suggested ticket price of £12. Neil has not yet been asked for a deposit on the provisional booking. Need to identify details of what we're fundraising for. SW aware Coleen Bee has seen the band. **Action SW to give Neil go ahead, and d/w Coleen**
- b. Beacon training is planned for 30/10. TC liaising with GB re OneDrive training requested by many committee members present. **Action TC**
- c. Convenors social is organised by Sandra for 7/11. It's a light hearted night but also an opportunity to share key information such as explaining background to changes being introduced by the treasurer. **Action JW to d/w SS**

Next Committee Meeting. 10.30 to 12.15, Tuesday 25<sup>th</sup> November, Manor Green Community Centre