

# Carlton, Gedling and District u3a

## Meeting of Executive Committee

10.30am – 12.00 pm Tuesday 21st April, Community Room Manor Green

1. Welcome – Mark Reynolds, Jenni White, John Preston, Paul Christie, Gayle Harris, Teresa Storey, Cheryl Larcombe, Sue Warren, Teresa Clark  
Visitor – Ken Brown

MR confirmed that PC has resigned from his position which MR has accepted reluctantly.

2. Apologies – Sandra Stanley
3. Minutes – March Meeting – agreed as a true and accurate record.
4. Matters arising not otherwise on the Agenda

### Reports

#### 5. Chair

- a. April General Meeting - including visitors estimated 120 attendees
- b. CPC – Feedback on temperature is mixed, other than that members seem comfortable with CPC. Use of hall and marketplace will be reviewed if or when issues arise.
- c. Speakers are live streamed during the meeting but not recorded for later viewing if members wish to watch outside meetings. Committee recommendations are: -
  - Streaming team to confirm recording is possible
  - Speaker to confirm they are happy to be recorded
  - Members to be advised of recording and could be captured on screen if passing in front of the camera **Action – MR discuss with PM & GB**
- d. C&G have been approached to take part in research regarding hearing loss. An advert will be placed in the next Newsletter. **Action – SW**
- e. TAT has planned Beacon training in May. The session will be focussed on specific actions on Beacon for Committee members (i.e. Treasurer).

#### 6. Business Secretary

- a. Update report – SW is preparing for this year's AGM. MR has forwarded last year's reports and meeting format as a guide.
- b. SW has updated the asset register with the new Sum-Up devices. **Action – PC confirm placement of the 8<sup>th</sup> device.**

#### 7. Treasurer

- a) Update report – PC has submitted his resignation but will provide up to 6 months cover to ensure the incoming Treasurer has a full transition into the role
- b) Total accounts held at TSB £29,191.33
- c) PC confirmed the issues with the Sum-Up devices is due to Bluetooth connection at CPC. 2 devices work via a router; these don't seem to have any issues. The Solo Air

Sum-Up's cost £70 each. Following full exploration of options the Committee agreed to gather relevant information at the next GM to establish where and when the Bluetooth Sum-Up devices cut out. A proposal to replace the Bluetooth devices for devices that use a router may follow.

- d) It was recognised that training for those that use the Sum-Up devices would be very useful. Action – **PC to explore options**
- e) Four accounts are currently attached to C&G u3a at TSB, ideally, we would only have 2, the Main account and the Groups account.
- f) At present we have only 1 debit card for the main account and 1 for the groups account held by PC. JW and TC are working toward becoming signatories for the accounts, access to a debit card and full access to the accounts for both would be a preferred option Action – **MR contact TSB re points e and f.**

## 8. Membership Secretary

- a. Update Membership – total - 564 / new members - 13 / leavers 0
- b. 29 associate / 1 guest / 7 Honorary
- c. Membership Renewal – 358 members have not yet renewed

## 9. Newsletter

- a. Editor replacement search is ongoing. 2 members have met with CQ and offered help as assistant editors. A lead editor remains an important role to fill. The Committee recognised the expertise CQ has offered and maintaining the professional level of our newsletter could be difficult to continue in the future.
- b. CQ currently pays 50% of the cost for the Adobe platform used to compile the Newsletter, future cost may fall entirely on our u3a.
- c. CQ has recommended a reduction of 10 black and white copies of the newsletter in the future. Agreed going forward to print 40 copies.
- d. Suggestion to contact university for students to produce our Newsletter. Action – **MR to contact PM**

## 10. Minutes and Social Secretary

- a. Matters arising not on the Agenda/AOB. - MR confirmed the use of matters arising and any other business. 'Any other matters' refer to items/actions from previous meeting(s) that require an update. AOB are new items for consideration.
- b. Social – Summer – GH updated that an appropriate trial case has been identified and is looking to build a narrative around it supported by a PowerPoint presentation to convey details for our social. Other members identified to support the mock trial are David Colyer (Trial process) and Roy Palmer (Tech support). Action – **GH to contact both members**. Jared from CPC may also be able to help with set up on the day. Narrator on the day requested. **MR happy to perform this function.**

**MR left the meeting at this point.**

## 11. Interest Group Coordinator

- a. All groups running smoothly and new groups seem popular
- b. TS reported discussion with members about moving indoor bowling to CPC as RHC has now closed.

## 12. Speaker Seeker – JA has speakers booked for all 2026

### 13. Marketing

- a. Poster -update – draft poster compiled on A4 scale for advertising in public spaces around C&G. Initial printing run of 50 copies agreed.
- b. NG4 Magazine update – with posters going out it was agreed using this magazine at present is probably not going to be particularly useful.
- c. Gedling Borough Council have arranged a community event which would have been an ideal space for advertising, sadly we were unaware of the event until it was too late to join in. A marketing team may have been able to alert us of the event, giving credence to the advantage of us forming one for C&G u3a.

### 14. AOB

- a. SW advised that some of the photos used on the website are dated and new pictures could be used. Options for new pictures include –
  - o Ask members to forward pictures they have
  - o Contact our Photography Group (MP) to take some up-to-date photos
  - o Speak to GB re updating the website once we have compiled the new pictures

**Action JW contact MP and GB**
- b. CL queried the placement of roll-up banner at future GMs. Previously the Committee suggested we place it in the Market place near a window. This is not a great option as the bottom of the banner could not be seen. **Action – look for public viewing opportunities at next GM.**

Next Committee Meeting 10.30 to 12pm, Tuesday 26<sup>th</sup> May, Manor Green Community Centre

Post meeting – Ken Brown has agreed to rejoin the Committee and MR will act as Treasurer until a suitable replacement can be found.